

M E M O R A N D U M

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TO: **MAYOR AND CITY COUNCIL**
FROM: **ERIC KING**
SUBJECT: **WEEKLY REPORT**
DATE: **AUGUST 20, 2019**

www.bendoregon.gov



CITY OF BEND

Upcoming City Council meetings and other events

- August 21, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- August 26, Council Community Building Subcommittee, 3:00 p.m. at City Hall in the Council Chambers
- September 4, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- September 18, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers

GET ON BOARD: DIVERSITY & INCLUSION PRACTICES FOR A BETTER WORKPLACE
WITH NATIONAL SPEAKER GLEN GUYTON



Strong diversity, equity and inclusion practices influence your effectiveness as a leader and your organization's ability to best serve the community. This engaging presentation is for leaders at all levels to build practical ways to contribute to your organization's forward movement on their diversity, equity and inclusion efforts.

As leaders, we want to accomplish our organizational goals with less stress and greater collaboration. When our employees feel valued and they have a voice in the organization, it leads to reduced conflict, greater creativity, and a more productive work environment.

Organizations that practice diversity, equity and inclusion, experience:

- Higher workplace morale
- Improved talent acquisition
- Enhanced employee performance
- Higher employee retention
- Happier customers

Why is this important for public sector organizations?
For our organizations to be successful, we not only need to provide quality services to our customer base but also need to connect with our customers. People want to see themselves represented in the organizations that serve them. A diverse team can more directly relate to the needs and wants of the community members you are serving.

Date: Tuesday, November 5, 2019
Presentation: 8:00-11:30am
Location: Central Oregon Community College
Wille Hall, Coats Campus Center

Contact your HR Department to inquire about attending this event: Ed Martinen at 541.693.2139 or emartinen@bendoregon.gov.

[Click to see Glen in action](#)

Training Opportunity

If you are interested in attending the Diversity & Inclusion Practices for a Better Workplace with Glen Guyton on November 5 from 8:00 a.m. to 11:30 a.m. at COCC please let Susy know as soon as possible.

Fire Department Accountability Review

Attached you'll find the Accountability Review for August. Items to note are the slight drop in call volume in July due to the mild temperatures and rainfall we have had this summer. In July, 2018 there were 90 brush files, this July there were only 21. Response time has been reduced in both the City and Rural District. In the city the average response time was 5:22 and in the district 8:34. Compliments to the Bend Fire Department on a job well done.

Affordable Housing in Bend

In partnership with the Meyer Memorial Trust and the NW Credit Union Foundation, the credit union association has created a new affordable housing program to be released in Central Oregon. This new program will help with the initial deposit families need as well as first and last month rent. The attached flyer will give you an idea of the details presented in this new loan program.

The Pew Charitable Trusts put out an article in their Stateline written by Erika Bolstad titled, *Affordable Housing Puts Challenges Single-Family Zoning*. This article is centered around Bend's affordable housing and how Bend has made zoning changes to make affordable housing possible, "What was done in Bend has now become a model." You can [read the full article here](#).

Moody's Annual Comment Report

Last Friday Moody's released their annual comment report on the water revenue bonds. Most of the credit metrics remain stable or improved, with the exception of two that weakened slightly since the prior year, but are still higher than the US median. This is the financial narrative from the report: **Financial Strength:** *The financial position of Bend Water is strong and is favorable relative to its Aa2 rating. The days cash on hand (1,489 days) is excellent and greatly exceeds the US median, and it has improved significantly between 2014 and 2018. In addition, the coverage of the annual debt service by net revenues (2.3x) is solid and above other Moody's-rated water systems nationwide. Lastly, the debt to operating revenues (3.1x) is high and greater than the US median.*

Acknowledgments

The following comes from visitor Traycy Moore-Tong:

I wanted to say how pleasantly surprised I was coming over to Bend this last weekend! What a beautiful city you have there – and the hospitality was off the charts! EVERY single place we visited (from Gelato to our wonderful meals, our stay at the Riverhouse, our brunch at Currents, Avid cider, Brown Owl food cart, LuLu Lemon, Trump coffee, Townsend Teahouse, renting a surrey by the water – even our Starbucks in a Safeway was some of the nicest people (CONSISTENTLY) I have encountered in a VERY long time!! I feel it is like how it used to be when I first moved to Portland 19 years ago. I very much look forward to coming and visiting your charming city again! Our neighbors are putting an offer on a house for a 2nd home and I look forward to coming out and exploring all Bend has to offer.

I just wanted to take the time to commend you on the beautiful city and culture you guys are creating out there!! Thank you again for a GREAT visit and we look forward to coming back soon!!!!

BEDAB Update from Ben Hemson

Is a Recession Brewing?

If you own stock in any publicly traded company you likely noticed the sharp market dive earlier this week on the news of [a yield curve inversion](#), a consistent (yet not always accurate) warning of an impending recession. If, like me, you understand these sort of things better with the help of sports analogies, here's an article [detailing how inversions work from *The New York Times*](#).

Of course, even if a recession does happen, the impact on Bend or Oregon could be wildly different from the last time around. Bend was relatively untroubled by the 2001 recession while the 2008 edition remains top of mind today. I've been hunting around for some local or regional analysis on what a recession could mean here, so far I haven't found anything great but here are a couple of articles from University of Oregon Economist, Tim Duy, about this week's events: "[Don't Panic. Yet](#)" and a follow up blog post from yesterday, "[This is what I'm talking about](#)".

Urban Renewal Advisory Board Sets Draft Boundary

The Urban Renewal Advisory Board (URAB) met this week to continue their work on identifying a potential new urban renewal area in the Bend Central District and areas adjacent to it. Before the group identifies the projects that an urban renewal area would build over time, they need to drill down on just what the boundary will look like.

At their meeting, the URAB unanimously approved a draft boundary that you [can find on page 47 of the meeting packet available here](#). The group did make one minor change, expanding the boundary along Wall Street to include the Wall Street Storage site.

Council Subcommittee on Community Building

I've mentioned the [City Council Subcommittees](#) in previous updates. The Stewardship Committee is looking at the Climate Action Plan, among other items and the BEDAB is one of the assigned City boards tasked with participating, we'll chat about this a little bit at Monday's meeting.

The other Council Subcommittee, the Community Building Committee, is looking at various development related issues, including:

- Development Code Audit
- Policies to streamline housing projects
- Alternative housing models (such as tiny homes)
- Land use planning for Opportunity Areas
- Neighborhood Traffic Safety Plan
- Sidewalk plan

With housing a priority in the [BEDAB Strategic Plan](#), some of these may be relevant to issues BEDAB will weigh in on in the future. The next Community Building meeting is scheduled for Monday, August 26th from 3-5 pm in Council Chambers, feel free to attend. I'll be there and you can expect an update at a future BEDAB meeting.

Childcare Update

As you know, finding ways to get new childcare slots in Bend has been a focus lately. Today we finalized a certificate of occupancy with a childcare provider, School of

Enrichment, for their new location on Butler Market Road. This allows them to maintain their current student enrollment of about 50 while adding another 20-30 new slots.

The location had a number of challenges around infrastructure and frontage improvements, staff in Community Development were able to find some ways to reduce their costs or give the school an extended timeline to complete some of these projects. This turned out to help enough to make the project work. [Here's a picture](#) of the School's happy and relieved owner, Katie Brandow, picking up the COO this morning, an hour before her final inspection with the state. The school is scheduled to open up on Monday at their new location.

Legislative Update at BEDAB

The City's contract lobbyist in Salem, Erik Kancler, will provide a legislative update on this year's state session and relevant bills at BEDAB's meeting on Monday, September 9th. I've had a few of you ask questions about housing related policies that came out of the session, this should be a good chance to ask questions. If you know of anyone that may have an interest feel free to invite them to attend, Erik will be up first, right around noon.

A reminder that our next meeting is scheduled for Monday, August 19th at noon. [You can find the agenda here.](#)

Attachments

- Council Schedule
- Fire Dept. Accountability Review
- Security Deposit Load Overview



| Date | City Council / BURA Schedule | Agenda Material Due Dates (Legal/Finance) Final |
|--------------|--|---|
| August 26 | Council Community Building Subcommittee, 3 p.m. Council Chambers | |
| September 4 | <p>Work Session</p> <ul style="list-style-type: none"> • DBBA Update and discussion of Downtown Events • Regional legislative agenda • Council requests <p>Executive Session (Labor)</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> • Welcoming Week Proclamation (Councilor Piper) • Resolution for eminent domain for the Murphy Corridor Improvements Project • Police and Fire CBAs • Second reading, Type III Comprehensive Plan map amendment for 10 lots from Urban Medium Density to Urban High Density to align with the existing zoning of High Density Residential (RH) | (August 21) August 27 |
| September 18 | <p>Work Session</p> <ul style="list-style-type: none"> • Childcare Solutions • 2019 Legislative Recap <p>Regular Meeting</p> <ul style="list-style-type: none"> • Waldorf Education's 100th Anniversary Year • Septic to Sewer Amendment • Public hearing on vacation of a right-of-way for an alley west of 4th Street to the Parkway • Public hearing on Les Schwab Text Amendment PZ-19-0177 • Public Hearing to repeal the Shilo master plan • Fire Department Standards of Cover | (September 4) Sept. 10 |
| September 24 | Council Stewardship Subcommittee, 3-5 p.m. | |

| | | |
|-------------|--|------------------------------|
| October 2 | <p>Work Session</p> <ul style="list-style-type: none"> Housing Code Update for Cottage Housing, Shared Courts and Neighborhood Commercial Sites and other amendments <p>Regular Meeting</p> <ul style="list-style-type: none"> Contract for room tax audit DEQ loan for the Newport Drainage Improvements project Design Services Amendment to the Murphy Corridor Improvements Project GMP Empire Corridor Improvements North Interceptor – Phase 2 design Second reading, vacation of a right-of-way for an alley west of 4th Street to the Parkway Second reading, Les Schwab Text Amendment PZ-19-0177 Second reading, repeal the Shilo master plan | (September 18) Sept. 24 |
| October 16 | <p>Work Session, 3 p.m.</p> <p>BURA Meeting (1 hour)</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> Amendments to CDBG Annual Action Plans from 2016, 2017, and 2018 Public hearing Housing Code Update | (October 2) October 8 |
| October TBD | Council Community Building Subcommittee | |
| November 6 | <p>Work Session</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> First reading, TDS Broadband cable franchise renewal Second reading, public hearing Housing Code Update | (October 22) October 30 |
| November 20 | <p>Work Session</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> Second reading, TDS Broadband cable franchise renewal | (November 6) November 12 |
| November 26 | Council Stewardship Subcommittee, 3-5 p.m. | |
| December 4 | <p>Work Session</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> Readopt investment policy | (November 20) November 26 |

| | | |
|--------------|---|-----------------------------|
| | <ul style="list-style-type: none"> • Mid-year budget adjustments | |
| December 18 | Work Session Regular Meeting | (December 4) December 10 |
| December TBD | Council Community Building Subcommittee | |

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|---|
| <p>Work Session future topics to be scheduled</p> <ul style="list-style-type: none"> • Quarterly Council- Board/Commission check-ins (2nd meeting January, April, July, October) • Town Gown Committee Discussion (Jon) • Opportunity Zones • Airport Master Plan kick off (2019) • Phase 2 Ameresco contract • TID and Tumalo Creek Update • ODOT IGA for 3rd Street (Empire to Greenwood) • Restaurant parking requirements (as part of Code update) • Lines for Life (Chief Porter) • Update/check-in presentation on the Southeast Area Plan • Pahlisch NE (Petrosa) • Bend Parkway Plan and Right –in Right Out entrances (August or Sept. Nick Arnis) • Childcare • Council direction on City-owned property at East Lake Drive (Nov./Dec.) • Council direction on location of City Hall |
| <p>Regular Agenda future topics to be scheduled</p> <ul style="list-style-type: none"> • Public hearing on vacation of Glenwood & Alden • Pump Station Decommissioning • Citywide Safety Improvements – Approval of construction contract for 3rd & Hawthorne and Franklin • Council adoption of amendments to Juniper Ridge Plan • Ordinance on use, possession or sales of fireworks (Sept. or Oct.) • Sale of the Roanoke property (Nov.) • Verizon franchise agreement for small cell wireless facilities • Franchise Code Update |
| <p>Council Stewardship Subcommittee, 3-5 p.m. last Tuesday of every other month</p> <ul style="list-style-type: none"> • Stabilization Center • DEI |
| <p>Council Community Building Subcommittee, reoccurrence TBD</p> <ul style="list-style-type: none"> • Tiny homes • Code Updates |



MONTHLY ACCOUNTABILITY REVIEW

AUGUST 2019

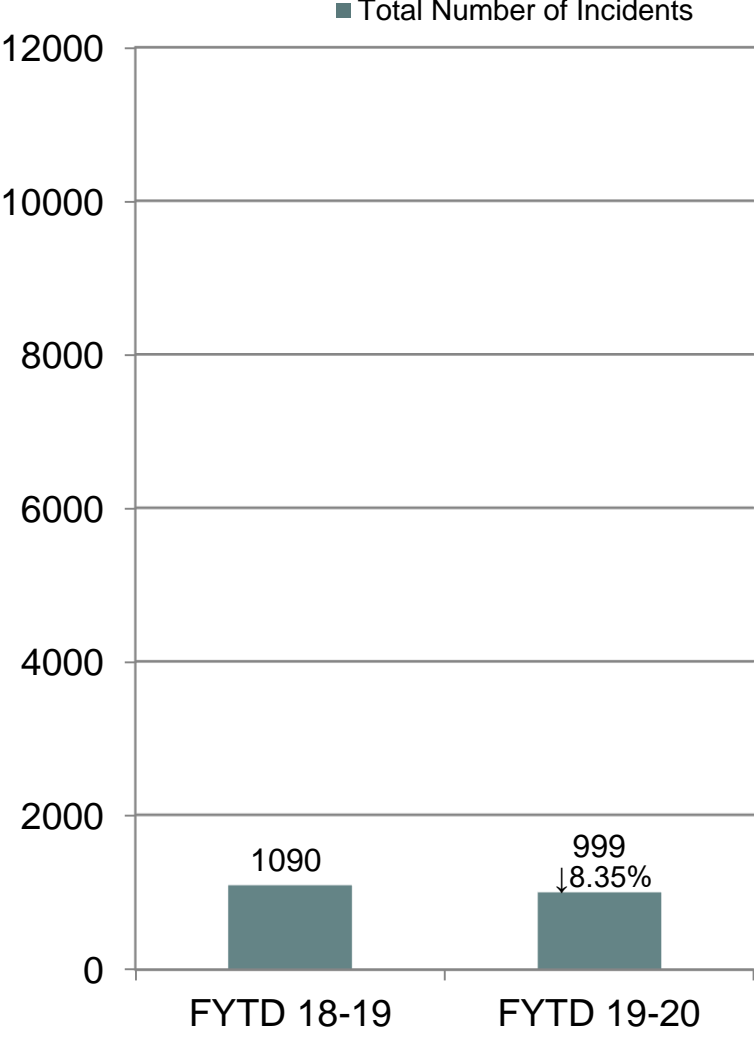
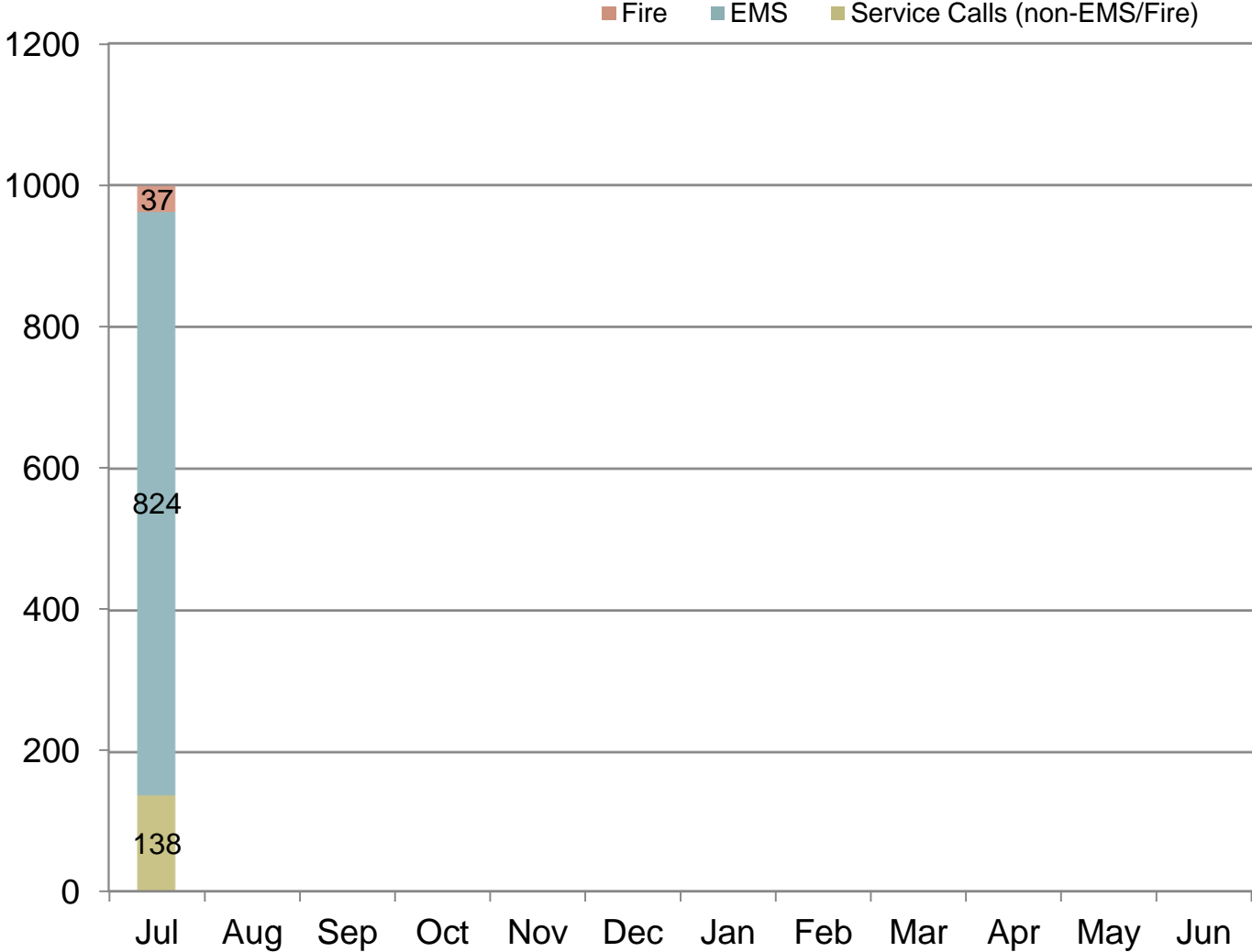
BUDGET HIGHLIGHTS BY CATEGORY

2019-2020

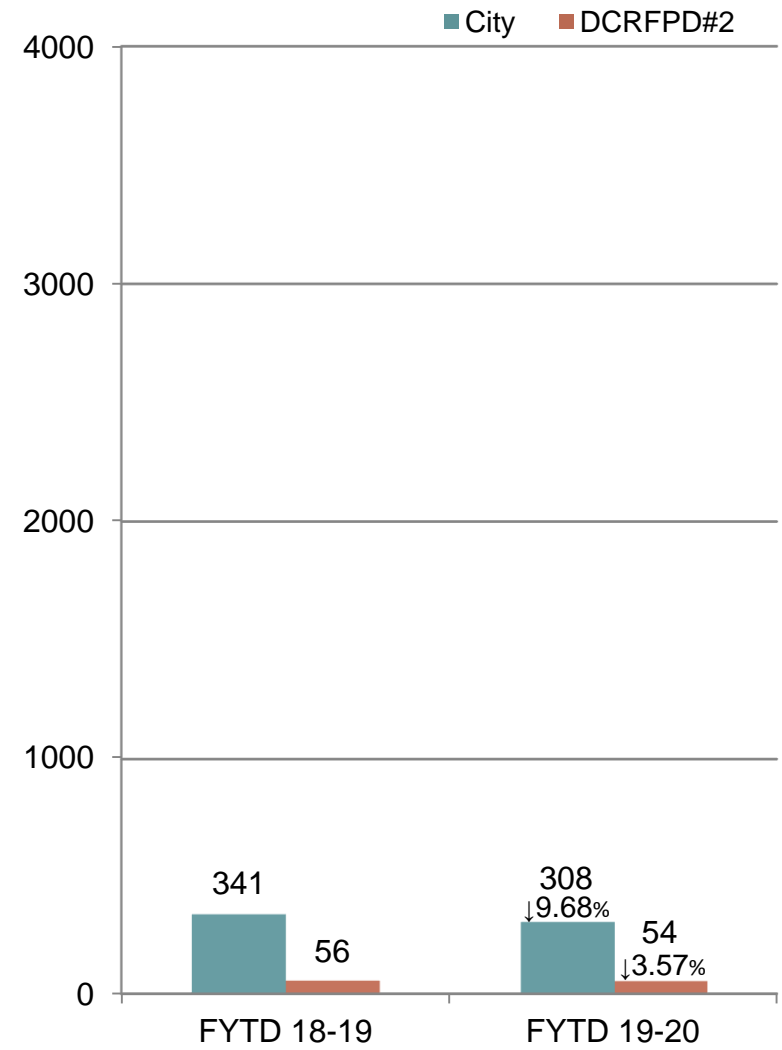
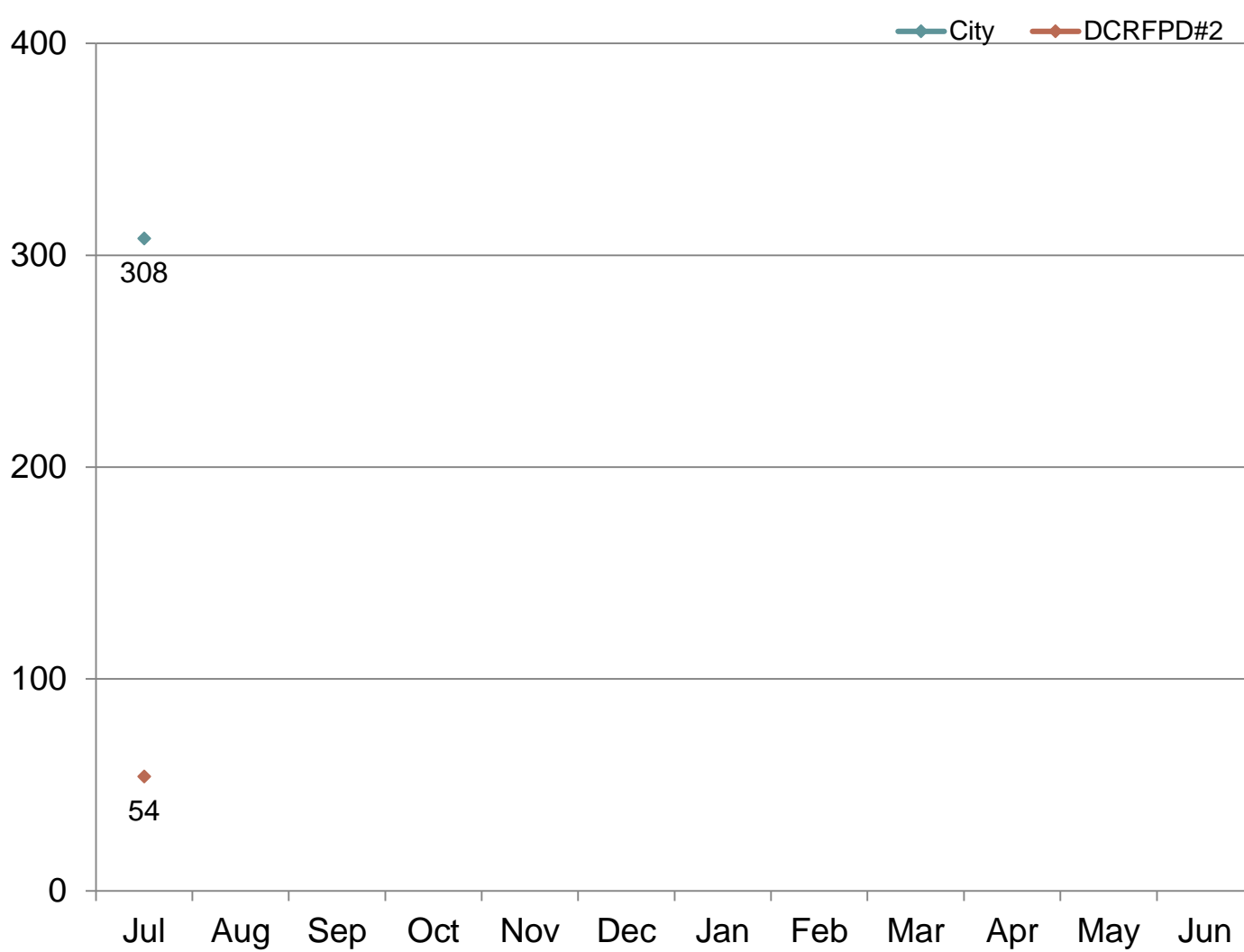


| Year Elapsed: 8.33% | July 2019 Expenditures | Fiscal YTD Expenditures | 2019 Encumbrances | 2018-2019 Budget | Variance | % Expenditure YTD | 2018-2019 % Expenditure (Jul) |
|--------------------------------------|---------------------------|----------------------------|----------------------|---------------------|---------------|----------------------|-------------------------------------|
| Overall Budget | \$ 1,744,358 | \$ 1,744,358 | \$ 1,258,938 | \$ 28,053,075 | \$ 25,049,779 | 10.71% | 6.64% |
| Budget Highlights by Category | | | | | | | |
| Personnel Services | \$ 1,688,723 | \$ 1,688,723 | \$ - | \$ 20,238,500 | \$ 18,549,777 | 8.34% | 6.67% |
| Materials & Services | \$ 37,177 | \$ 37,177 | \$ 386,384 | \$ 2,946,775 | \$ 2,523,214 | 14.37% | 6.45% |
| Capital Outlay | \$ - | \$ - | \$ 754,998 | \$ 449,000 | \$ (305,998) | 168.15% | 0.00% |
| Debt Service | \$ - | \$ - | \$ - | \$ 582,000 | \$ 582,000 | 0.00% | 0.00% |

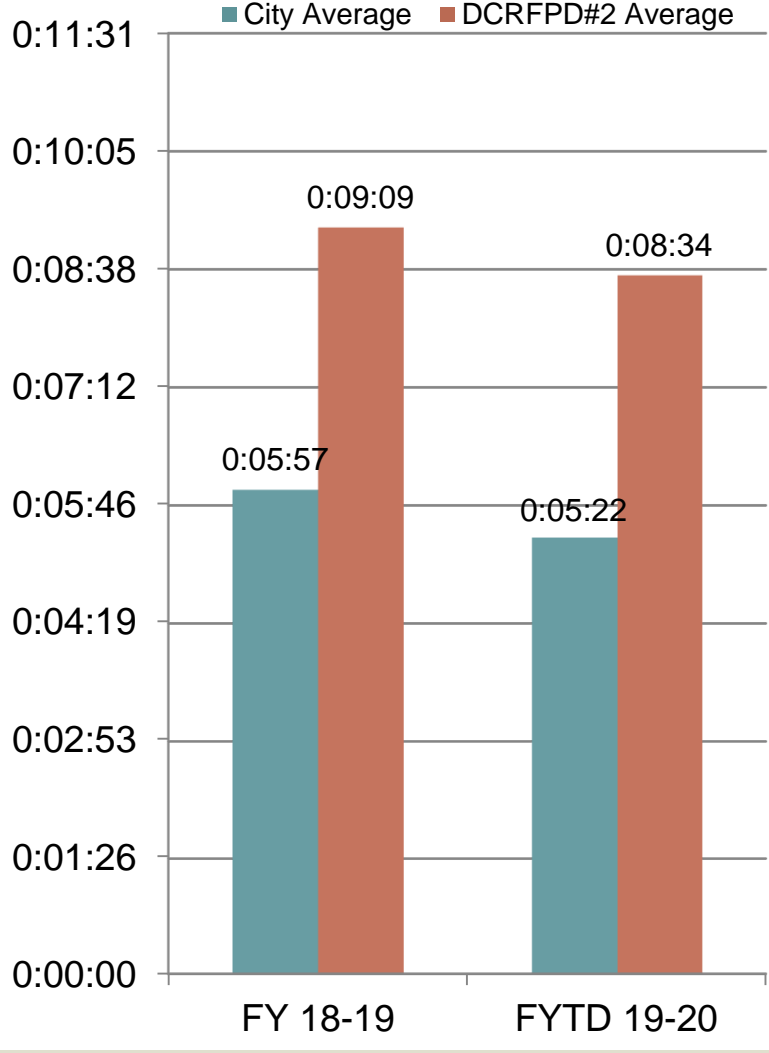
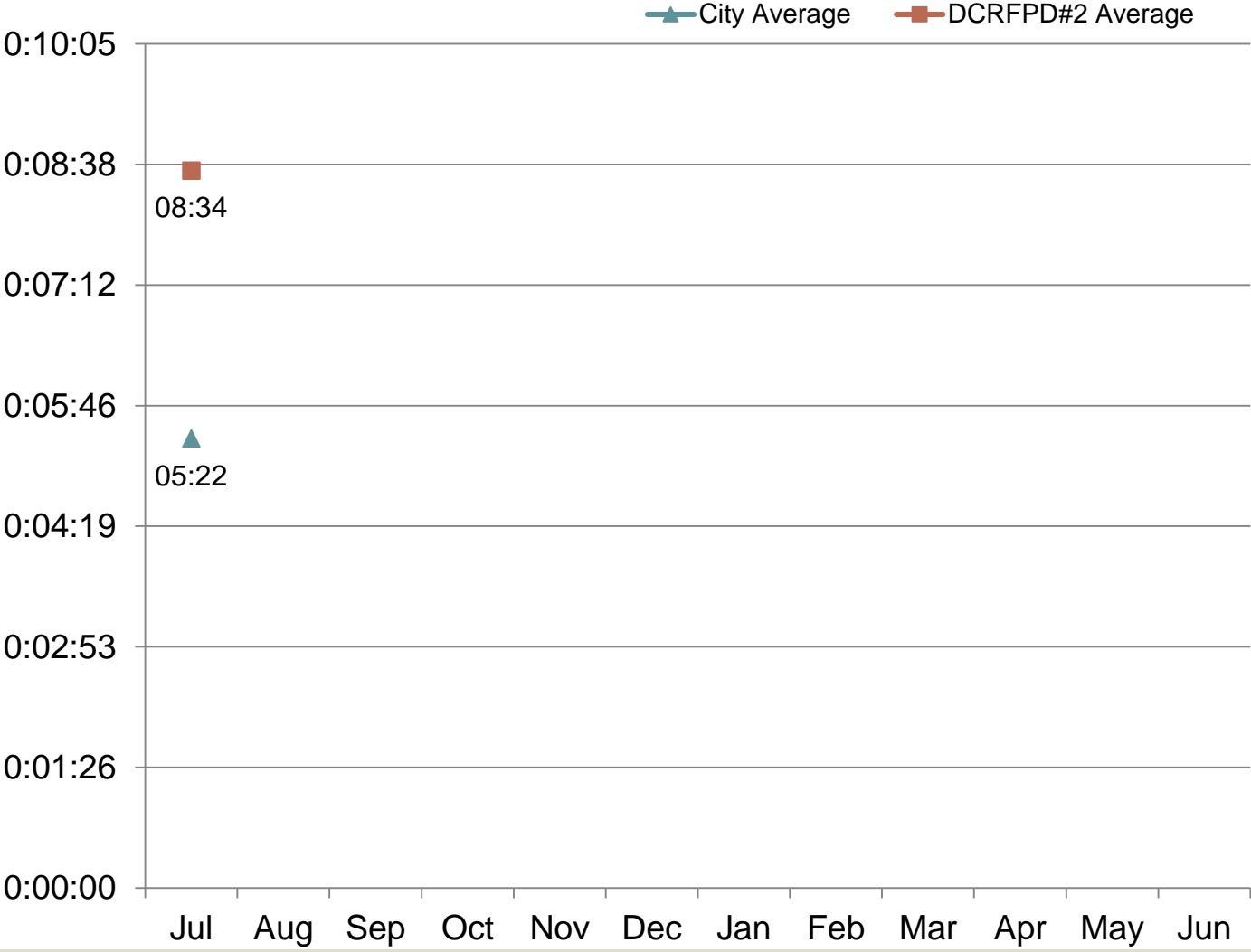
TOTAL CALLS FOR SERVICE 2019-2020



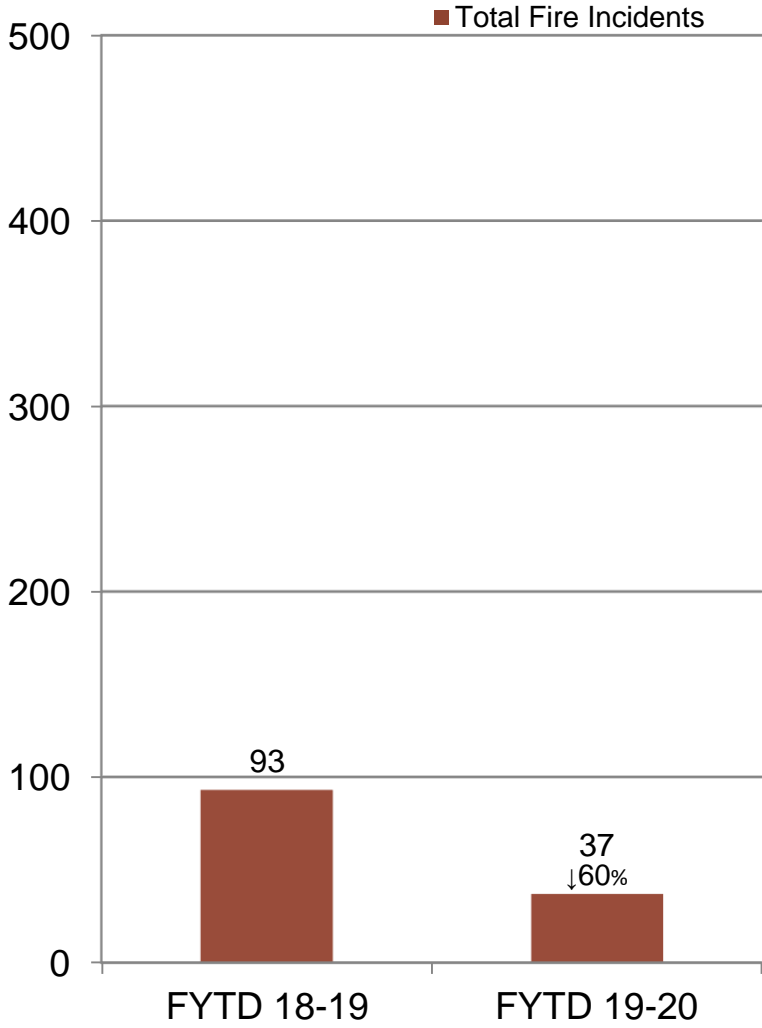
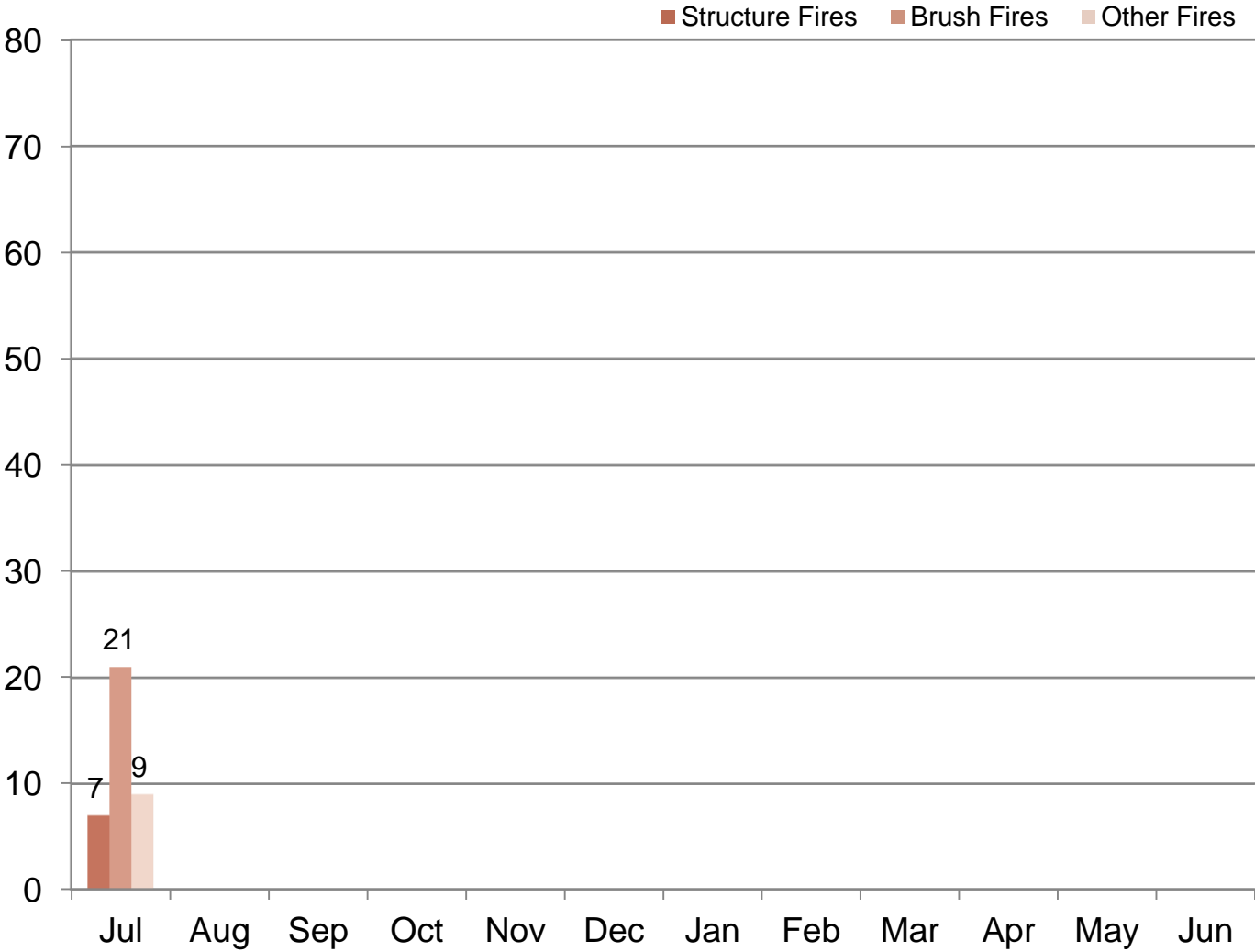
TOTAL EMERGENCY CALLS FOR SERVICE 2019-2020



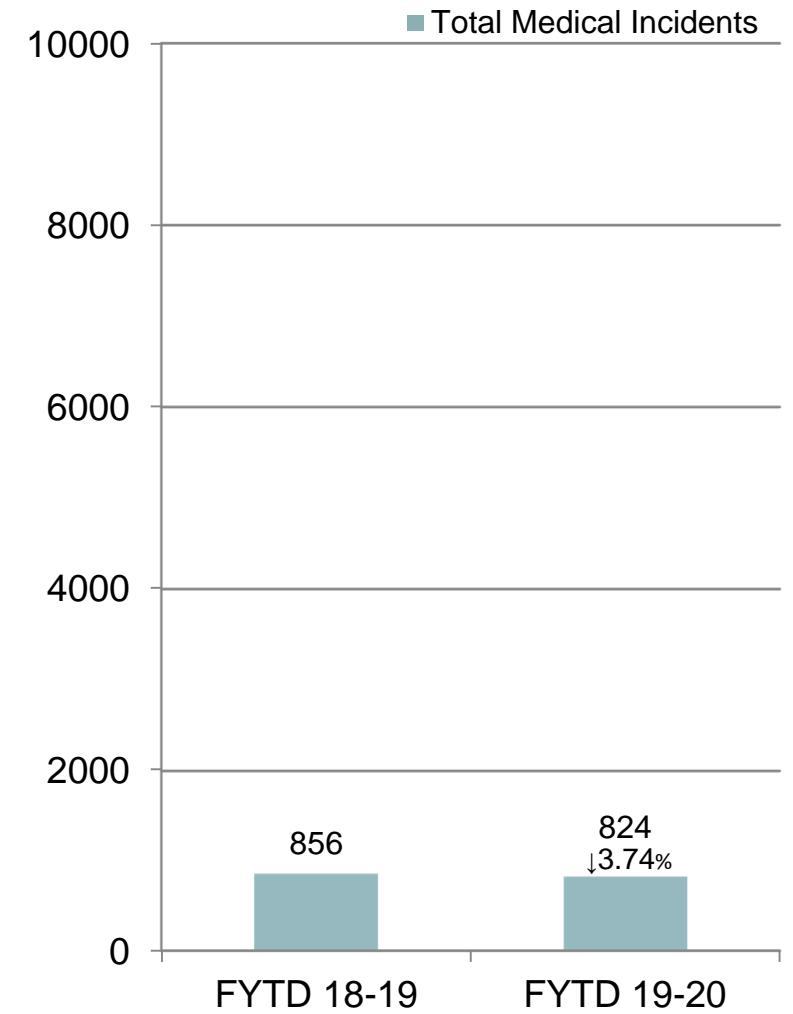
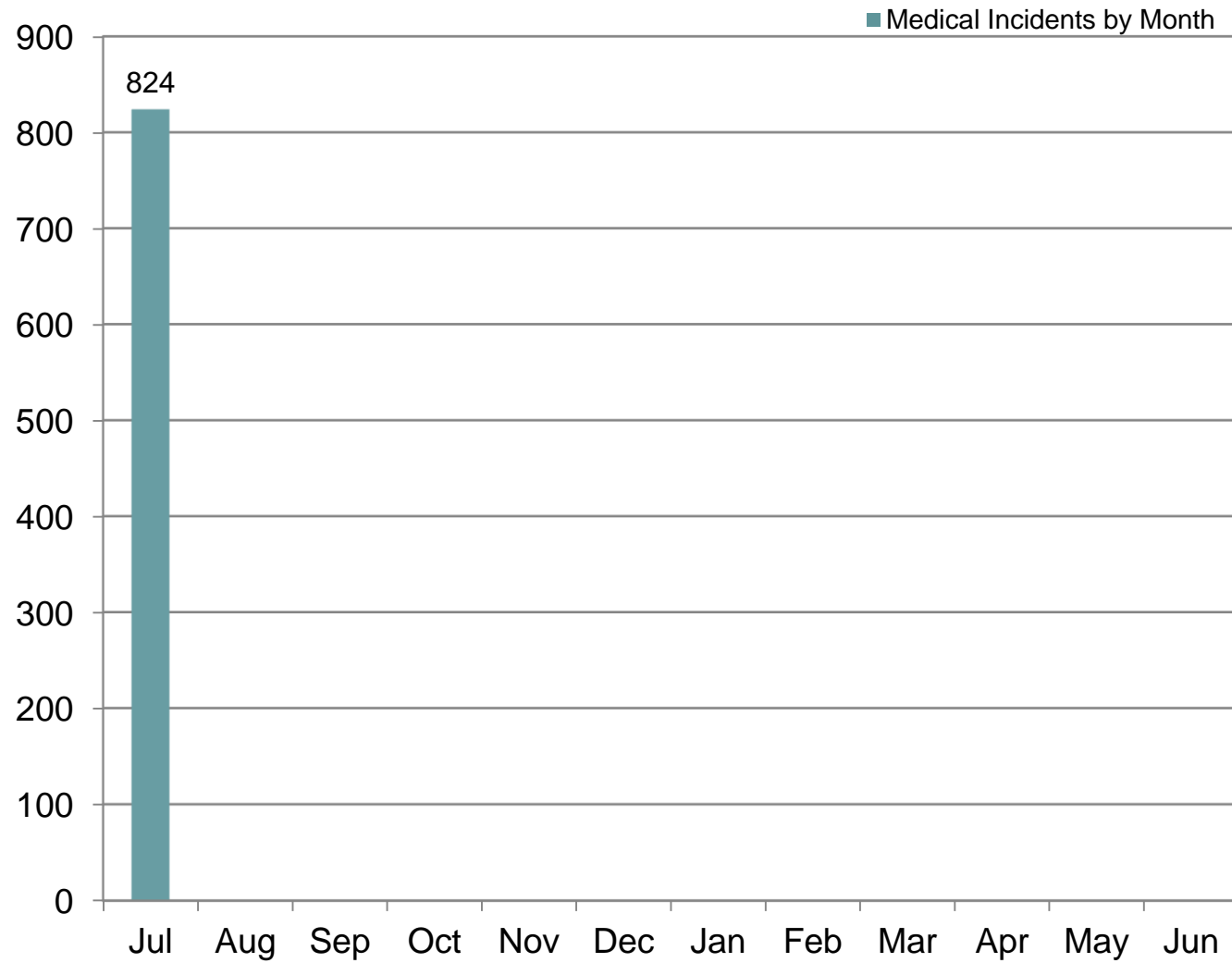
EMERGENCY RESPONSE TIMES 2019-2020



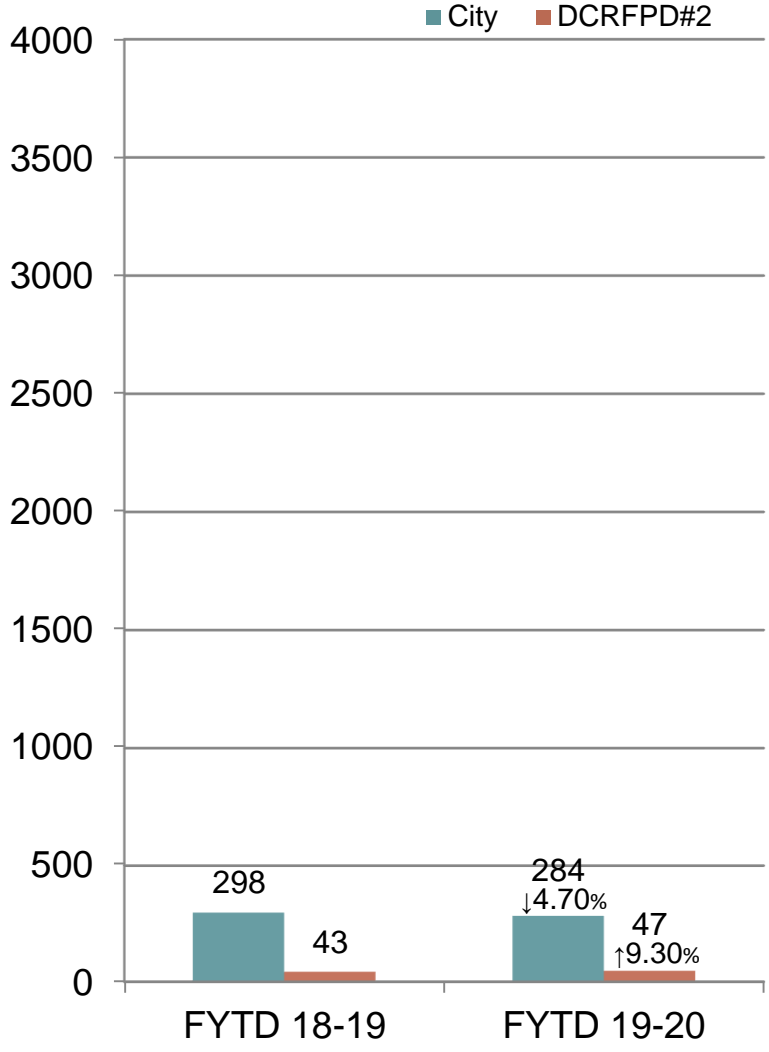
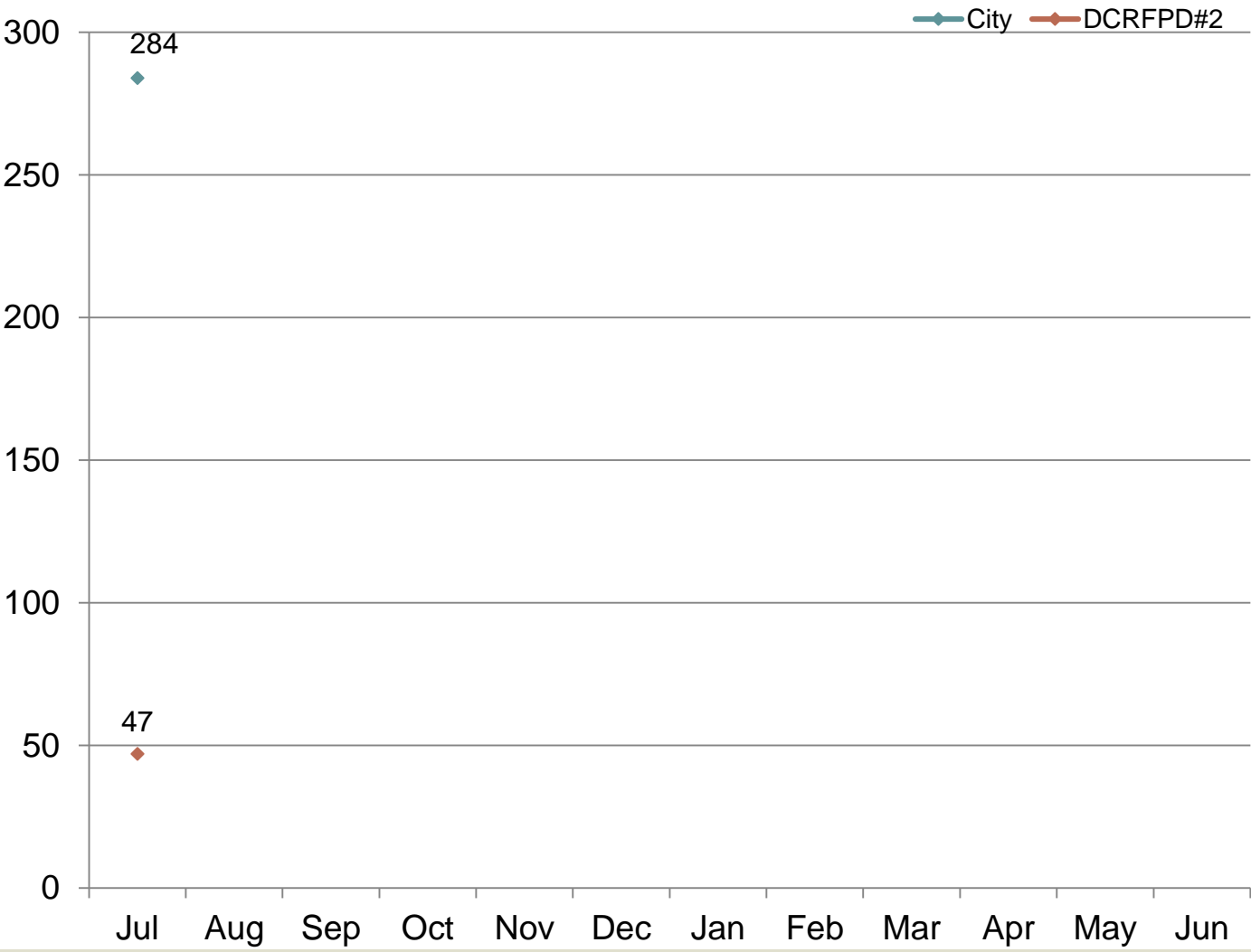
TOTAL FIRE INCIDENTS 2019-2020



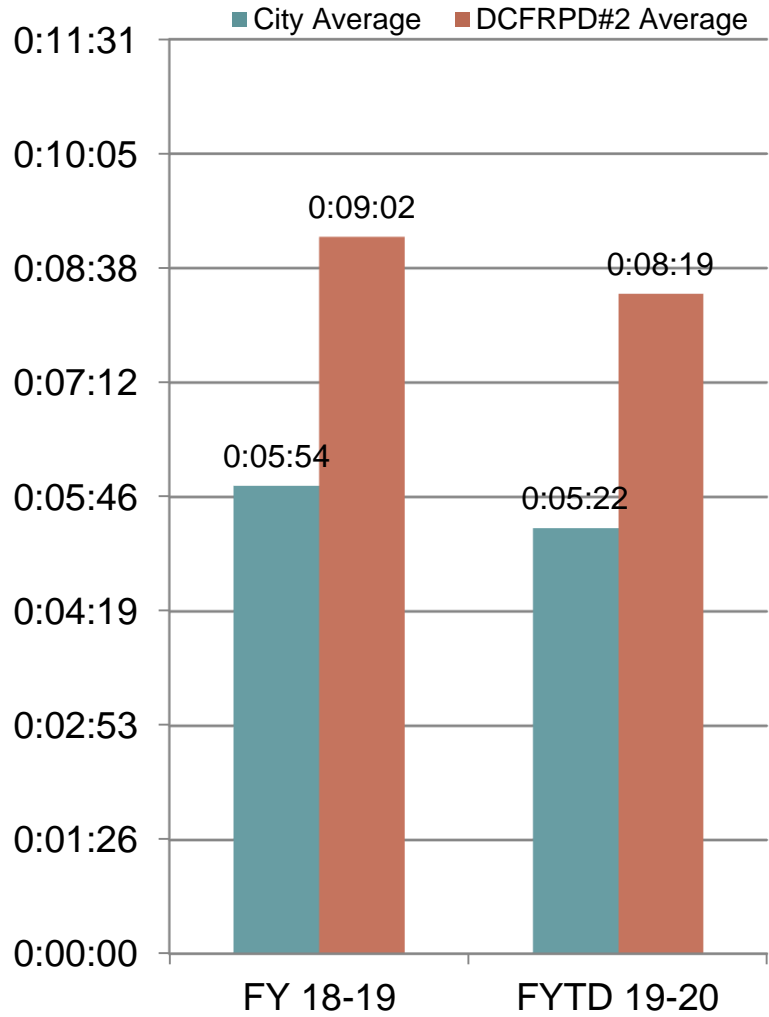
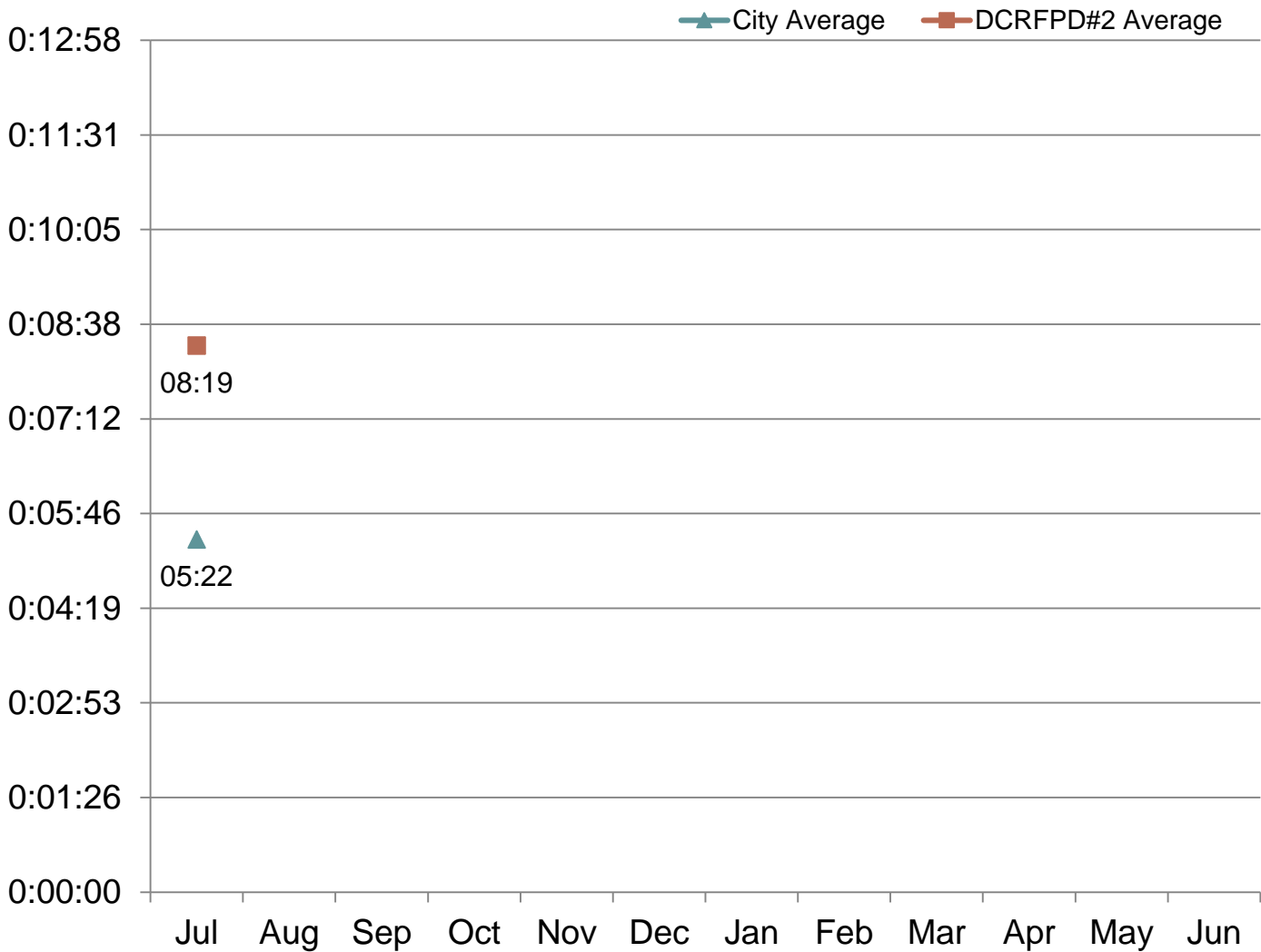
TOTAL MEDICAL INCIDENTS 2019-2020



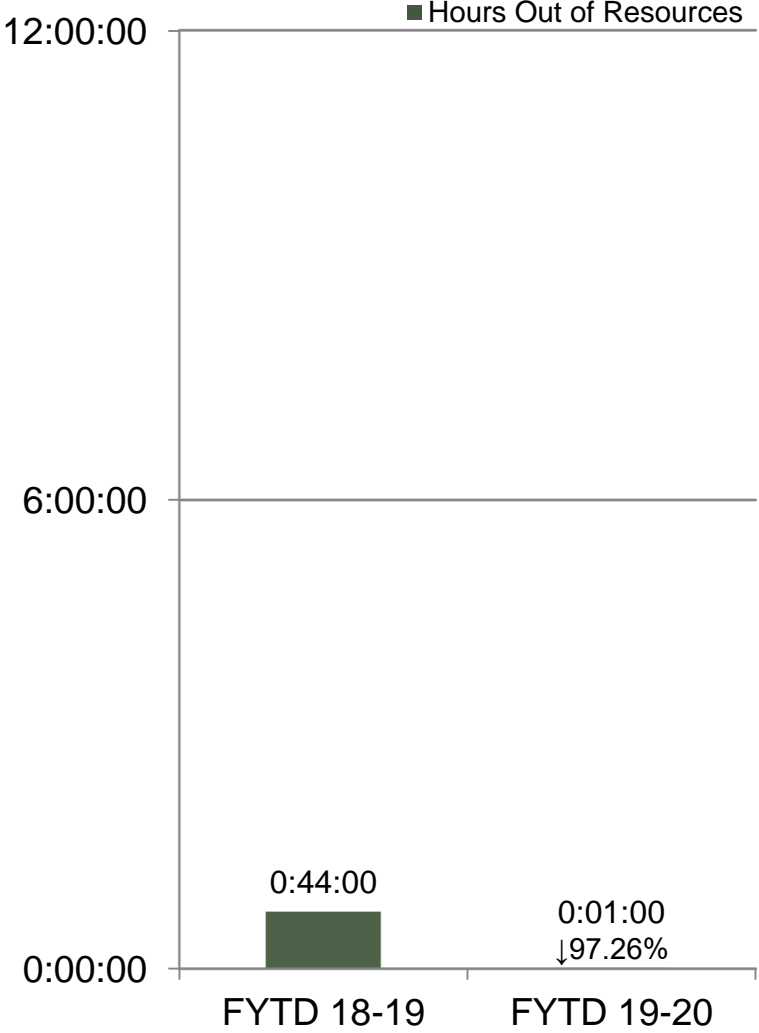
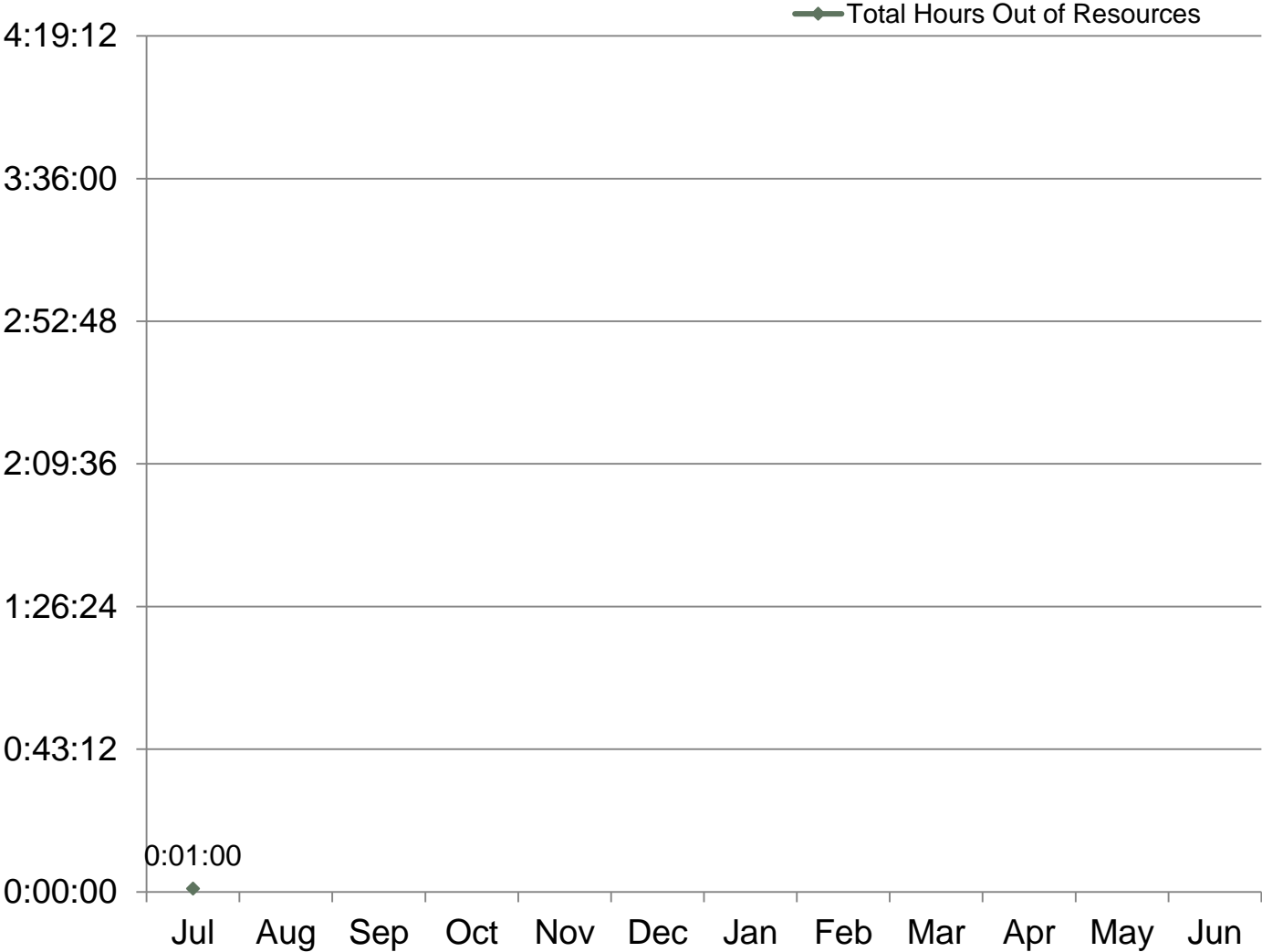
EMERGENCY MEDICAL INCIDENTS 2019-2020



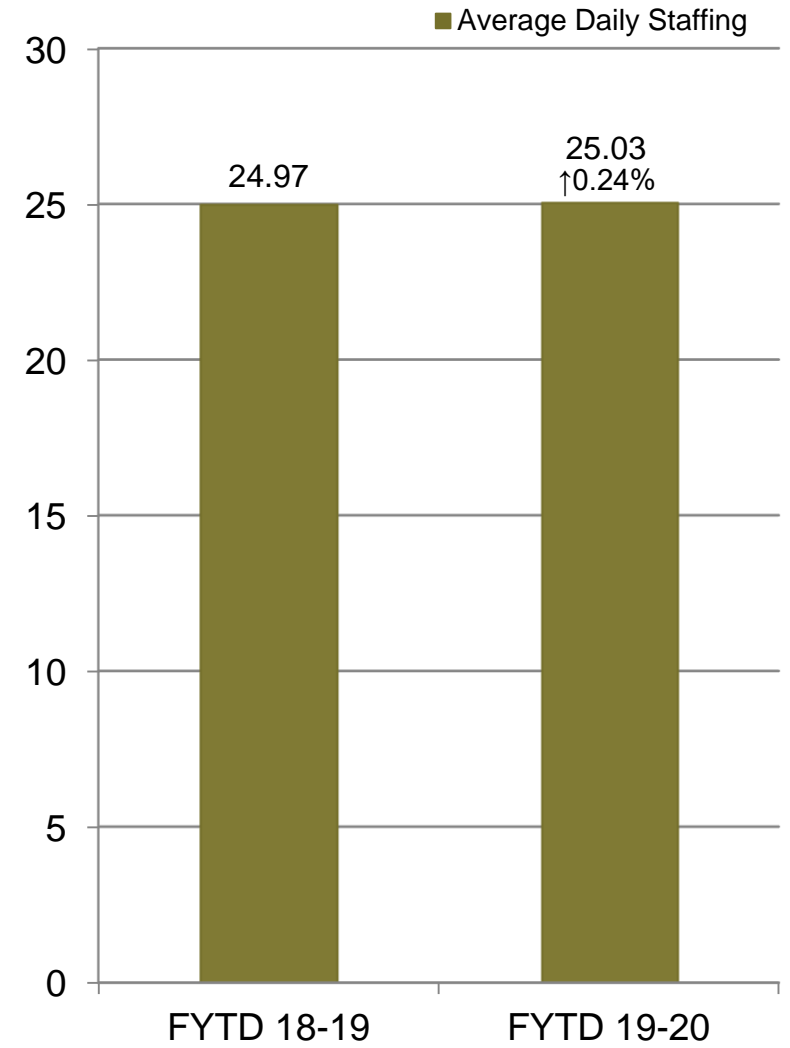
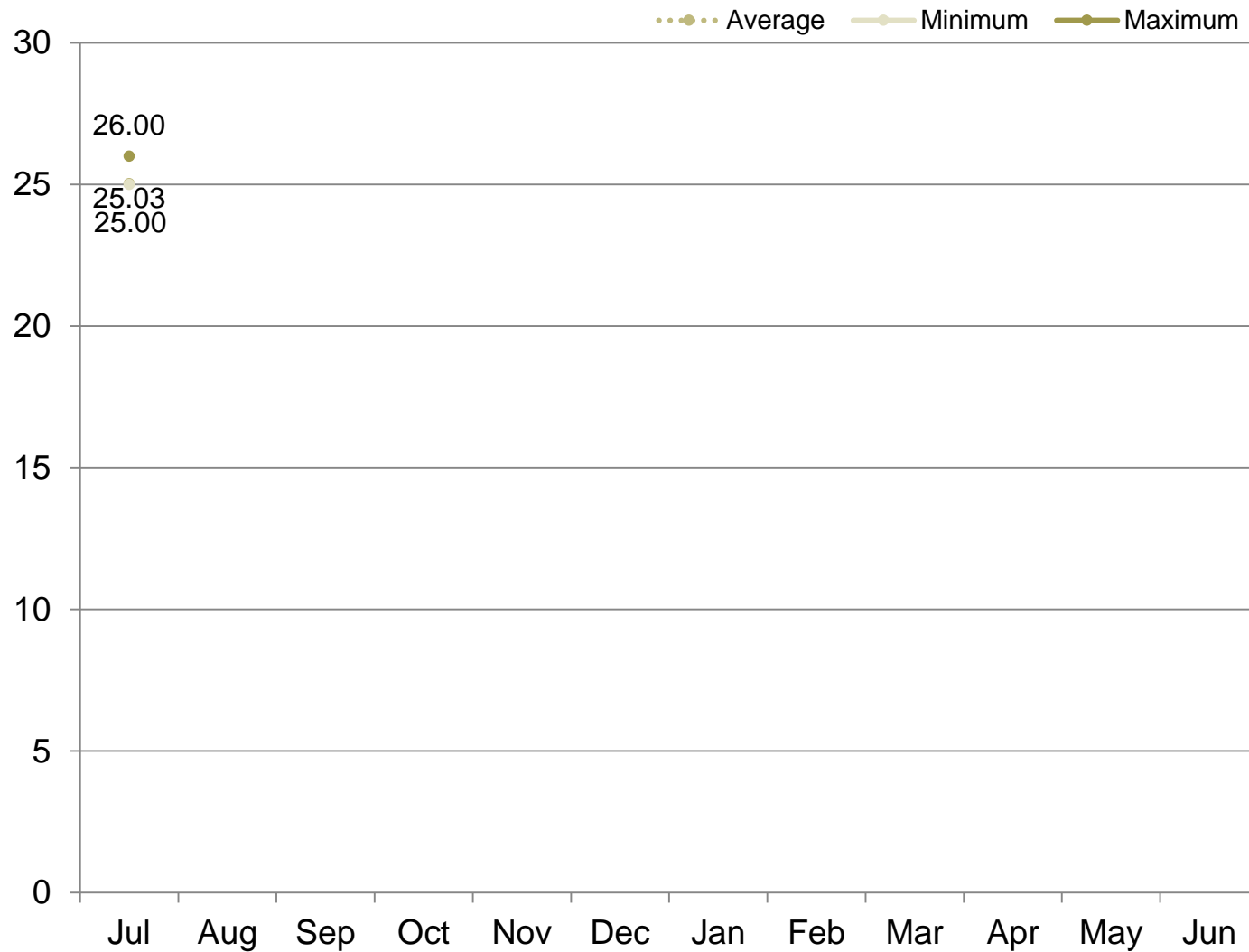
EMERGENCY MEDICAL RESPONSE TIMES 2019-2020



HOURS OUT OF RESOURCES 2019-2020



DAILY STAFFING LEVELS 2019-2020



SECURITY DEPOSIT LOAN

Removing Financial Barriers TO WORKFORCE HOUSING



In partnership with the Northwest Credit Union Foundation and the Meyer Memorial Trust, credit unions have come together to pilot a loan program to address the rising costs of housing in the Portland area.

CONTACT

DAVID HERTIG

Consumer Loans

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dhertig@consolidatedccu.com

LOAN DETAILS

FIXED RATE

4.99%* APR

BORROW UP TO

\$5,000

TERMS UP TO

12 MONTHS

FAMILY INCOME
QUALIFICATIONS

LESS THAN

\$50,000

*APR = Annual Percentage Rate. No more than two thirds of total deposit may be borrowed. Actual term depends upon lease duration. Checks are made payable to landlord.
Payment example: \$2,500 at 5.0% for 12 months = \$214.02.
Subject to change without notice. See credit union for details.