

RWNA Meeting Minutes – June 25, 2018

1. Administrative (Cassie)

- a. Approve agenda - several items were added to agenda
- b. Approve last meeting minutes - May meeting notes were recorded
- c. Searching for volunteer for secretary position -Julie was not able to take on this role. Mike agreed to take on role temporarily while the search continues.
- d. Seeking volunteers for traffic committee and other tasks – Mike reported he didn't believe a traffic committee was needed until the board sets an agenda for this "traffic committee".

Action Item: Mike will present a draft agenda for the committee at the next board meeting.

- e. Meet with Annie –

Action Item: Cassie will be meeting with Annie Goldner to determine Annie's interest in becoming involved in RWNA again.

- f. Fall meeting to include election – The bylaws call for an annual election.

2. Communications (Deb)

Action item: Deb/Cassie will be looking for help on updating the website.

- a. Deb – Land use alert format – when to use – Deb brought up two issues; a) the communication to members on land use applications should include sufficient information in a consistent format that enables a layperson to understand what is being proposed and how a member can respond and b) she expressed concern on what determines which notices are passed on the members and which notices are not. There seemed to be a consensus that most Type I application notices didn't need to be passed on.
- b. Emails as individual vs. representing RWNA board – After a brief discussion, the general consensus was anyone sending out written communications need to be very careful to distinguish between what is a personal view and what is the view of the board. Perhaps the correct rule of thumb is communications in behalf of the board should be first discussed by the board.
- c. NLA update (Bill / Cassie) – Bill Mosely expressed his belief that two matters have/will be passed on to NLA; a) the NLA will take up the lead in proposing a fix for public notifications and b) the NLA may be asked to make recommendations on traffic safety improvements. Cassie mentioned the NLA has several tasks to complete to become a functional entity; a) NLA becomes official mid-July after appeal period expires, b) The

nominated 13 representatives need to be officially approved by the mayor, c) bylaws need to be prepared and adopted, and d) a strategic plan needs to be formulated.

- d. COB's proposed petition for a bond (RWNA response?) – Mr. Douglas submitted two emails (may 24th and mid-June) regarding his proposed bond measure for citywide infrastructure improvements and his campaign material for seeking election as mayor. It was agreed all correspondence needs to be responded to.

Action item: Mike will prepare a brief response stating board policy to not take a role in either of his two petitions.

3. Land Use Applications (Terry)

- a. Application Status (Terry)
 - Carwash at Shell station: Terry pointed out the applicant failed to make the proper notification and judging by the applicant's actions and questions, the applicant doesn't understand how to complete the required notification process. Terry recommends that board members should try to attend this application's public meeting once the meeting has been scheduled.
 - West Hills Cottages – a notice was received for comments on a filed application. Mike had attended the public meeting.
- b. Bend Neighborhood Coalition - Public Notification (Mike) – Mike reported BNC has formed a committee to perform the research to present common sense solutions to public notification process in Bend. Annie Goldner is leading the committee and Mike has done some initial research.

Action item: Mike will be providing written comments to city.

- Evergreen's large apartment project next to the Pavilion – Mike noted there is a PZ number for a type II site plan and a PZ number for height variance for this project in ePlans.

Action Item: Mike will be meeting with Annie to discuss his initial research and her schedule.

4. City projects / Studies

- a. Map Adjustment Project (Cassie, Harry, Mike) – Several board members spoke about the workshop put on by city staff. At the beginning, staff seemed intent on rushing through the process. Land watch opposed this action. The workshop made a strong case for changing the zoning map to match the comprehensive plan, but staff also admitted the comprehensive plan was not perfect and the staff will be make a few minor changes to the comprehensive plan to match the existing zoning map, changing both the

comprehensive plan and zoning map in addition to the many changes of the zoning map to match the comprehensive plan.

Several minor errors were noted in staff presentation exhibits. No one was assigned to bring these minor errors to attention to the city staff.

There was discussion on the failure to include transitions between Mixed Use zones and adjacent single-family neighborhoods. This issue was raised during the UGB discussions, but the city council proceeded to adopt a comprehensive plan that ignored public input concern about the impacts of Mixed use adjacent to existing single-family residences. The BNC also shares this concern.

Action item: We need to determine if the RWNA is willing to attempt to bring up these concerns again regarding the transitions between MU and single-family neighborhoods. Does the RWNA want to approach city council and/or the NLA on this matter.

Action item: We need to write Colin to: a) thank him and Pauline for the work session and b) recommend that a draft of the notice letter be sent to us for comment.

- b. City Transportation Advisory Committee (CTAC) and CTAC Funding Group update (Mike)- Mike provided a summary of the four meetings held to date. The summary included a description of each meeting's agenda and material in committee package. At the end of the summary was a commentary on several concerns about viability of the comprehensive plan which drives some of the "needs" of the transportation plan.

Action item: Mike will make a presentation on why we should care about the transportation system plan.

- c. Curb painting update (Mike) – Mike reported public works will be striping setbacks at intersections to discouraging cars from parking too close to the intersection. The city's new striping program focuses on the hot spots first. Public works believes it will take about five years to paint all the intersection setbacks. Deb reported on a mistake by the city contractor on the striping on Columbia where the yellow painting was placed down one side of the street.
- d. Restaurant parking study underway (Mike) – Mike reported that city staff was trying to study the true parking rate for restaurants in Bend by studying 20 business. Mike communicated to Karen Swirsky the obvious flaws in the proposed study such as performing parking counts in April, one of the slowest months for restaurants.

Action item: Mike will be checking with Karen to see if survey is completed.

- e. Neighborhood Greenway Planning meeting June 13th (Mike) – Mike made a report on this meeting. This small group of city staff and interested bikers are strategizing how to make a series of streets safer for bikes. Several of the citizens in the group live in RWNA. The 15th street greenway planning was previously completed. The group worked on Milwaukie and a Larkspur route.

5. Other Business

- a. Bend Neighborhood Coalition on June 12th (Harry, Mike, Cassie) - The meeting ran late and no report was made on this meeting.
- b. Shevlin Hixon Apartment – The meeting ran late and no report was made other than a few references to an active group of people organized to oppose this application and a running battle with YIMBY's.
- c. LandWatch, BNC meeting- No discussion [Landwatch had opposed the Map Adjustment Project. Does anyone know if they still oppose it?]
- d. Crow's Feet Noise Complaint – Terry feels these events are adversely impacting the Tower Theater. This issue warrants more research and possible RWNA response.
- e. Open House Citywide ReZone July 12 – PMPRD – community room.